



## Sponsored By





The Ellis Mortgage Group

## **Contract Writing 102**

Bring your laptop as we will be exploring Transaction Desk. We will create a transaction starting with a listing all the way through the contract phase. You will learn how to load documents into the transaction, fill out the contracts, & even create an Authentisign session. No more terror about Transaction Desk!

Must have NRDS number and log into GAMLS to register NRDS number prior to attending class. Also, must have access to GAR forms. If you are a new agent, please make sure you have access to all your forms. We will be using the Georgia Multiple List System. Again, don't forget your laptop! Desktop computers are not provided. Class will start promptly at the designated start time. Arrive 15 minutes before class start time to ensure your computer is powered up and you are properly logged in for class.